

GOVERNMENT OF PUDUCHERRY  
PLANNING AND RESEARCH DEPARTMENT

No.16021(A)/PRD/Estt./A1/2015

Puducherry, the 16.03.2015

**OFFICE ORDER**

Sub : PRD – Estt. – Reallocation of Technical Work / Subject  
- Orders Issued – Reg.

Ref : This Department's Office Order of even no. dt.06.08.2012.

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In supersession to the order cited above, the works / subjects have been reallocated to the Officers / Officials of the technical staff and the details are furnished in the Annexure enclosed.

2. The Joint Directors shall monitor and oversee the sections assigned as detailed below and ensure the coordination of the works and smooth functioning of the department :

Sl. No.	Officer	Section assigned
1.	Thiru. C. L. Anandakumar Selvaj, Joint Director (PF)	(i) Plan Formulation (ii) Banking (iii) Training & SCSP
2.	Thiru. G. Santhamurthy, Joint Director (HQ)	(i) Plan Monitoring (ii) Information (iii) UID Cell

3. The Joint Directors shall ensure that reallocation of subjects comes into force with effect from **18.03.2015 (Wednesday)**.

4. Deputy Directors / Planning Officers are the controlling officers of the sections concerned. Modification proposals, Collection / Compilation of monthly physical achievements for Plan / CSS schemes including photographs and other details required by MHA / NITI Aayog / Ministries then and there pertaining to their custodian departments have to be handled by them. Planning Assistants has to necessarily submit the Personal Register on or before 5<sup>th</sup> of every month without fail. This would help the Controlling officers / Joint Directors / Undersigned to access their work output and disposal while judging the performance in their Annual Confidential Reports.

5. Thiru. G. Kalaivannan, DEO will look after the works related to maintenance of EDP Section in additional to the work assigned

*N. Sumathi*  
(N. Sumathi)

Encl : As stated.

Director-cum-Jt. Secretary to Govt.(Plg.)

To

1. All Technical Officers & Staff attached to each section
2. PA to Director/Joint Directors/Deputy Directors
3. Estt. Section

Copy submitted to:

✓ The Development Commissioner-cum-Secretary(Plg.)

**PLAN FORMULATION (PF)**

**Controlling Officer : Thiru. R. Asokan, Deputy Director  
(Banking & 20 Point Programme)**

Thiru / Tmt.

1. P. Ezhilarassy, Plg.Assistant
  2. K. Ravindra Kumar, Steno. Gr.II
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- (i) National Small Savings
  - (ii) Matters relating to all Banking and Institutional Finance
  - (iii) Action taken on Budget Assurance / Announcement
  - (iv) Right to Information Act
  - (v) Chief Secretaries Conference / Southern Zonal Conference / Inter State Council
  - (vi) Action Plan(GOI)
  - (vii) Monthly Financial / Physical achievements (Developmental Report) to be furnished to MHA
  - (viii) 20 Point Programme
  - (ix) Conduct of Impact Study
  - (x) Training of PCS / IAS Probationers
  - (xi) Any other work assigned from time to time.

Custodian for the following departments :

1. School Education
2. Higher & Technical Education
3. Art & Culture
4. Civil Supplies
5. Revenue
6. Legal Metrology
7. Survey & Land Records
8. Law College
9. DRDA
10. Stationery & Printing
11. Rural Development

**PLAN FORMULATION (PF)**

**Controlling Officer : Thiru. P. Balaji, Planning Officer**  
**(Plan Formulation)**

Thiru / Tmt.

1. V. Jayaraman, Planning Assistant
  2. A. Swaminaden, Investigator
  3. B. Kumaran, DEO
  4. R. Velvizhi, Steno. Gr.II
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- (i) Matters relating to Formulation of Annual Plan / Five Year Plan
  - (ii) Matters relating to State Planning Board / NITI Aayog / Central Finance Commission
  - (iii) Preparation of Plan Budget
  - (iv) Preparation of Hon'ble CM Speech during Budget Session
  - (v) Furnishing of Adjustment proposals to Planning Commission
  - (vi) External Aided Project
  - (vii) Matters relating to EFC / SFC Matters
  - (viii) Any other work assigned from time to time.

Custodian for the following departments :

1. Public Works
2. Tourism
3. Fisheries
4. Town & Country Planning
5. Industries
6. Forestry & Wildlife
7. Police
8. HRI
9. AR Wing
10. Port

**PLAN FORMULATION (PF)**

**Controlling Officer : Thiru. N. Nagalingam Periane, Planning Officer  
(Trg. & SCSP)**

Thiru / Tmt.

1. A. Joseph Arulraj, Investigator
2. D. Velusamy, DEO
  - (i) Scheduled Caste Sub Plan
  - (ii) Negotiated Loan / Market Borrowings
  - (iii) Mid Term Appraisal of Five Year Plan
  - (iv) Conducting of Training Programmes
  - (v) Maintenance of Library
  - (vi) Matters relating to Parliamentary Standing Committee.
  - (vii) Furnishing of Materials to National Commission for SC/ST
  - (viii) Any other work assigned from time to time.

Custodian for the following departments :

1. AD Welfare
2. Social Welfare
3. Women & Child Development
4. Labour
5. Transport
6. Information Technology
7. Chief Secretariat (Comp.Section)
8. Planning & Research Department
9. Commercial Taxes
10. DAT

**PLAN MONITORING (PM)**

**Controlling Officer : Thiru. C. Rajamansingh, Planning Officer  
(Plan Monitoring)**

Thiru / Tmt.

1. G. Manogarane, Planning Assistant
  2. K. Thirumalai, Investigator
  3. S. Selvavinayagam, DEO
  4. M. Ramadevi, Steno. Gr.I (Secretarial Assistance to JD(HQ))
  5. S. Anandalakshmi, Steno. Gr.II
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- (i) Monitoring of State Plan Programmes
  - (ii) Monitoring of Flagship / CSS Programmes
  - (iii) Communication of Minutes of the review meeting to the implementing departments for followup action.
  - (iv) Preparation of Hon'ble LG Speech during Budget Session
  - (v) Matters related to Regional Monitoring
  - (vi) Aadhaar Enrolment (UID)
  - (vii) State Innovation Council
  - (viii) Work Study
  - (ix) Communication of Minutes of the meeting on CSS to MHA.
  - (x) Any other work assigned from time to time.

Custodian for the following departments :

1. Health
2. ISM
3. Co-operation
4. Electricity
5. REAP
6. Science & Technology
7. Law Department
8. Judicial
9. Drugs Control
10. Food & Drug Testing
11. Food Safety

**PLAN MONITORING (PM)**

**Controlling Officer : Thiru. V. Balasubramanian, Planning Officer  
(Information)**

Thiru

1. G. Kalaivannan, DEO
2. K. Ravindra Kumar, Steno. Gr.II (for Secretarial Assistance as & when required)
  - (i) Preparation of Annual Administrative Reports
  - (ii) Furnishing of Replies to Parliamentary Questions
  - (iii) Preparation of materials for National Festivals / Popular Ministry Achievement
  - (iv) Preparation of Citizen Charter
  - (v) Compilation of Socio Economic Indicator data.
  - (vi) Any other work assigned from time to time.

Custodian for the following departments :

1. Local Administration
2. Agriculture
3. Animal Husbandry
4. Govt. Automobile Workshop
5. Information & Publicity
6. Fire Services
7. Jail
8. Statistics
9. Legislative Assembly
10. OCM